

COMMUNITY SERVICES & DEVELOPMENT COMMISSION SPECIAL MEETING MINUTES



February 16, 2022

5:30 P.M. – 7:00 P.M.

Virtual

Due to the extreme number of COVID-19 cases in Jackson County, this meeting was held virtually.

10. Roll Call

The regular meeting of the Community Services and Development Commission (CSDC) was called to order at 5:30 P.M. virtually on the above date with the following members and staff in attendance:

Commissioners Present

Jason Bull, Chair
Marie Quinn-Cabler, Vice Chair
Marissa Barrientos
Diana Bennington
Marshall Doak
Rebecca Erickson—arrived at 5:32 P.M.
Shannon Holland
Tyler Jasper
Chad McComas
Rowena Reeley

Commissioners Absent

Amy Thuren

Staff Present

Angela Durant, Staff Liaison
Eric Mitton, Legal Staff Liaison—arrived at 5:37 P.M.

Staff Absent

Aleia Fletcher, Staff Liaison
Tricia Hahn, Legal Staff Liaison

20. Approval of Minutes – 2/2/2022

There being no additions or corrections, the minutes were approved as presented.

30. Public Comments

None.

40. Welcome New Commissioners

Chair Jason Bull welcomed new commissioners, Tyler Jasper and Amy Thuren.

50. Community Development Block Grant (CDBG) Orientation

Principal Planner Angela Durant provided the commission with an orientation on the CDBG program. The CDBG program is the U.S. Department of Housing and Urban Development's (HUD's) longest running grant program, enacted in 1974 by President Ford to develop viable urban communities by: providing decent housing, building sustainable living environments, and expanding economic opportunities.

The City completes a Consolidated Plan (required by HUD) once every five years to determine community goals and needs, used to prioritize funding for housing and community development programs/projects for five years. CDBG funded programs and projects must align with goals and

needs identified in the Consolidated Plan; for the 2022 CDBG funding cycle, funded programs/projects must be aligned with the 2020-2024 Consolidated Plan.

Additional minimum requirements for CDBG also include:

- Serving Medford residents,
- Meeting a HUD national objective (primarily serving low-to moderate-income individuals)
- Identifying as an eligible activity per HUD regulations, and
- Complying with regulatory requirements and the environmental review process.

Commissioner Tyler Jasper requested a copy of the PowerPoint and recording; staff will provide the commission with these.

60. 2022 CDBG Application Update

Mrs. Durant provided an overview of the 2022 CDBG applications.

Organization:	Program:	Type:	CDBG funding request:
Rogue Retreat	Urban Campground Supportive Services	Public Service Program	\$50,000
ACCESS	Medford Severe Weather Shelter	Public Service Program	\$131,445
Hearts With A Mission	Hearts With A Mission, Medford Youth Shelter	Public Service Program	\$25,000
Maslow Project	Maslow Project Wrap-Around Family Advocacy Services	Public Service Program	\$30,000
Center For NonProfit Legal Services	Building Resiliency	Public Service Program	\$20,000
CDBG Total Funding Requests for Public Service Programs			\$256,445
Estimated Availability for Public Service Programs			\$100,000
Estimated Funding Deficit			\$(156,445)

The commission will receive the 2022 CDBG applications for review on Friday, February 18, 2022.

Housing-related applications were not received for the 2022 CDBG program. Potential reasons for this include current availability of funding opportunities, such as the flexible City's local Housing Opportunity Fund (HOF) with \$682,310 available, and complexities with procurement standards associated with federal funding.

Staff and the commission reviewed prospective options for securing housing-related CDBG projects for 2022.

Staff also reviewed the 2022 CDBG funding cycle schedule.

70. Remarks from Commissioners

Commissioner Chad McComas asked when the 2022 CDBG funding would likely be available; staff replied between September – December 2023, pending on HUD approval and release of funding.

Vice Chair Marie Quinn-Cabler congratulated Chair Jason Bull on his first meeting as Chair and welcomed new commissioners Tyler Jasper and Amy Thuren.

80. Remarks from Commission Chair

Chair Jason Bull thanked everyone for their hard work, time, and trust as Chair.

90. Remarks from Staff Liaisons

Mrs. Durant thanked the commission for their hard work and time.

100. Adjourn

Meeting adjourned at 6:59 P.M.